

Vacation notification program:

As part of the Neighborhood Watch Program we wanted to try something new. We have put together a Vacation Notification Form for you, our resident. This form should be used to let the police department know when you are out of town for any extended length of time, i.e. winter or summer. Please be advised the police department is not assuming responsibility for your property but they will do the best they can to check on it occasionally and act if they find something suspicious. If you fill out the form understand that you are holding St. Clair Shores harmless from any action or inaction pursuant to your notification.

If you want to let the St. Clair Shores Police Department know that you intend to be out of town and would like to provide some contact/emergency information please print and fill out the following form and fax it to 586-776-6787 or drop off a copy to the police department at 27665 Jefferson.

ST. CLAIR SHORES POLICE DEPARTMENT

27665 Jefferson, St. Clair Shores MI. 48081

Phone # 586-445-5300 Fax: 586-776-6787

ST. CLAIR SHORES POLICE DEPARTMENT VACATION NOTIFICATION

I understand that the City of St. Clair Shores, it's police department, employees and agents are not assuming responsibility for the property that I represent. I agree to hold St. Clair Shores harmless from any action or inaction pursuant to my notification that

I will be absent from the listed property. Further, I understand those identified above are not assuming additional liability as a result of my notification and I will not hold them responsible.

Signature (property owner or representative) _____ Date _____

Name: Last: _____ First: _____

Address: _____ E-Mail: _____

Phone: _____ Cell: _____ OTHER: _____

Date/Time of Departure: ___/___/___ AT ___:___ AM/PM

Date/Time of Return: ___/___/___ AT ___:___ AM/PM

Contact Person in case of an emergency:

Name: Last: _____ First: _____

Address: _____ E-Mail: _____

Phone: _____ Cell: _____ Other: _____

Name: Last: _____ First: _____

Address: _____ E-Mail: _____

Phone: _____ Cell: _____ Other: _____

Person(s) authorized to be at or on the property

Reason: _____

Name: Last: _____ First: _____

Address: _____ E-Mail: _____

Phone: _____ Cell: _____ Other: _____

Additional Information:

Vehicles (At residence): Make/Model _____ Plate: _____

Make/Model _____ Plate: _____